

TVA Cleaning List

Name: _____ Apt: _____

In order to get the maximum amount of your deposit back, (If checking out) or to pass your cleaning inspection free of charge, your apartment needs to be cleaned thoroughly. It is suggested not to wait until the weekend or day before to begin your packing or cleaning as the cleaning inspection as well as checkout inspection are both very thorough checks Please feel free to ask your RA or your ward for help ahead of time.

<p style="text-align: center;">Kitchen:</p> <p>The top of the stove lifts up – clean under the burners, the burner rings and stovetop.</p> <ul style="list-style-type: none"><input type="checkbox"/> Clean the inside of your oven. Run the self-cleaning cycle if possible, and wipe out any ashes and all food debris or residue afterwards.<input type="checkbox"/> Pull the stove out from the wall and clean the walls and floor behind, beside and under it. Wipe down all sides of the stove. Place a dishrag under the front 1 feet of the stove to ensure the tile is not scratched. Range hood must also be wiped down and clean.<input type="checkbox"/> Clean kitchen counters, cabinet shelves, drawers and surfaces so they are free of stickers dirt, crumbs, hair, dust, grease, scuff marks or any other debris. Drawers and cabinet doors must be left opened so the insides can be seen clearly.<input type="checkbox"/> Wipe down the fronts of cabinets, shelves, and drawers, especially around the handles.<input type="checkbox"/> Clean the refrigerator shelves, drawer bins and all inside surfaces of any spills and debris.<input type="checkbox"/> Pull the refrigerator away from the wall and clean the floor and wall underneath and behind it. Place a dishrag under the front 2 feet of the fridge to ensure the tile is not scratched. Leave it plugged in and set on level 3.<input type="checkbox"/> Clean the sink so there no soap residue or hard water stains on any surface, including the faucet.	<p style="text-align: center;">Other Room & General:</p> <ul style="list-style-type: none"><input type="checkbox"/> Wipe down doors. Must be clean of any marks and scuffs. Screen doors must be clean and all paper flyers and notices removed.<input type="checkbox"/> Wipe down walls. Clean of any stickers, marks, scuffs, dust and grease, especially in the kitchen and above windows. If you need to patch minor holes from nails or screws, do not repair them yourselves. Ask your RA for assistance.<input type="checkbox"/> Floors in every room and closet need to be completely clean of any dirt, crumbs, hair dust, grease or any other debris. Non-carpeted floors should be swept and mopped. Carpeted floors should be vacuumed.<input type="checkbox"/> Clean shelves of all closets, removing any stickers, dirt, crumbs, hair, dust, grease, scuff marks or any other debris.<input type="checkbox"/> Clean all window sills, louvers, screens and the inside bottom of the windows where dust and debris can collect. Wash curtains and hang them up after the screens and louvers have been cleaned. They will stain clean curtains.<input type="checkbox"/> All furniture in its original location and 1 foot away from the wall so all walls are clearly visible. Sofa, table, chairs in living room. Dressers, beds, computer desk in bedroom. Drawers pulled out, so the insides of each dresser can be seen clearly. Bed bug cover on bed. All furniture must be wiped down and clean. Bed and sofa vacuumed and free from any odors. Table and chairs wiped down, any stickers removed.
<p style="text-align: center;">Bathroom:</p> <ul style="list-style-type: none"><input type="checkbox"/> Clean the sink so there is no soap residue or hard water stains on any surface, including the faucet and knobs.<input type="checkbox"/> Counters are free of any dirt, crumbs, hair, dust, grease, scuff marks and any other debris. Hygienic products in metal cans will leave rust stains if left on counters.<input type="checkbox"/> If you have a bathroom vanity, clean out any dirt, crumbs, hair, dust, grease, scuff marks or any other debris from drawers and cabinets.<input type="checkbox"/> Clean the shower walls and tub so they are completely free of any dirt, hair, or soap scum.<input type="checkbox"/> Wipe mirrors. Must be free of watermarks and smudges.<input type="checkbox"/> If you have a medicine cabinet, clean out any dirt, crumbs, hair, dust, grease, scuff marks.<input type="checkbox"/> Clean the toilet bowl and all exterior surfaces of the toilet including the toilet seat cover, behind the toilet and the floor below.	<p style="text-align: center;">Notes:</p> <ul style="list-style-type: none"><input type="checkbox"/> Apartment must be free of roaches and bed bugs.<input type="checkbox"/> You do not have to be present at your check-out time or cleaning inspection time. There is a \$50 late checkout charge, or if you fail a cleaning inspection.<input type="checkbox"/> Apartments needing any attention after check out, will be given a minimum cleaning charge of \$50.00<input type="checkbox"/> All personal belongings must be removed from the apartment, storage area and parking lot, including Luggage, shower curtains, clothes hangers, BBQs, bikes, cars, etc.<input type="checkbox"/> Notify the mail center that you are leaving, return keys if applicable. Update your address on your mybyuh account to ensure your security deposit is received in a timely manner. 4-6 weeks from the day you check out.